

Hunter Region Occupational Health Education Committee

Minutes of Meeting at Newcastle 15th May 2003

Bogey Hole Caf  @ commencing at 1930 and concluding at 2000

Present: Oliver Schwarzer, Claire Hollo, Greg Pfeiffer, Maurice Harden, Peter Devey, Deon Viljoen, Marian Day, Thomas Mitchell, Bob Burke, Richard Addinall, Peter Vidler, Sandra McBurnie, Marion Viljoen, John Graham

Apologies: Paul Waters

Minutes

Minutes of the previous meetings were not available. It was agreed that documentation of future meetings would be kept. Dr Maurice Harden was volunteered for the task.

AFOM trainee review meetings.

It was agreed that the review meetings were valuable to the trainees and others and should continue in the present format consisting of an AFOM trainee review meeting at 4.30 pm to 5.45 pm on the 3rd Thursday of the month in the HSA rooms at 13 Darby Street Newcastle. Dr Maurice Harden volunteered for the quality assurance task of ensuring that an active local AFOM trainee program is conducted in accordance with the AFOM training competencies. It was acknowledged that the local program currently has two active trainees and another medical practitioner is currently seeking to commence the training program. HSA Newcastle's support of the Educational program was recognised and its excellent facility was acknowledged. The possibility of conducting future trainee review meetings using a teleconference facility is to be explored - Dr Harden to follow up.

General Occupational Health Educational meetings

It was agreed that the multidisciplinary Occupational Health interest group meetings are to continue in the present form. These consist of a general education meeting at 6 pm @ 7.30 pm in the Case Study Theatre of the David Madison Building at the Royal Newcastle Hospital which has been booked for the remainder of 2003. These meetings are held on the 3rd Thursday of the month following the trainee review meetings. A possible venue change to HSA rooms will be investigated.

Future Committee meetings

It was agreed that a monthly committee meeting would be held following the general educational meeting on the 3rd Thursday of the month.

The chief aim of the committee is to plan and ensure an ongoing program of interesting and relevant educational topics and speakers. Involvement of all disciplines in selecting relevant and interesting speakers is encouraged

Venue planning

It was agreed that the Committee will be responsible for selecting the location of future meetings and the catering officer will be responsible for the selection of a suitable restaurant. There being no objections Mr Paul Waters from Advanced Psychology Solutions was acknowledged as having conducted himself in exemplary fashion and was therefore unanimously re-elected unopposed to the position of Catering Officer.

Next meeting: 19th June 2003 at a Hunter Restaurant to be advised.

Maurice Harden